

Performance Reporting Guidance Update for FY2009-10

Guidance was updated and revised to improve the performance reporting process and communication of the successes and priorities of the CZM Program. The draft guidance was provided for state comments and submitted for approval under the Paperwork Reduction Act in October 2008. The final should be cleared very soon.

Changes include:

- Organizational format to improve clarity, consistent formats, and to streamline information reported;
- More detailed guidance for Section A, reporting on task activities, to clarify information required and its suggested formatting;
- Section 312 necessary actions and program suggestions reports moved to Section B, federal consistency/permits, which includes items that are only submitted in the performance report for the most recent award; and
- Added semi-annual reporting for Section C, success stories/accomplishments, in the performance report for the most recent award.